

CONFIDENTIAL 2017 PSYCHOLOGICAL & PSYCHOSOCIAL SCREENING REQUEST FORM

Organisation requesting services:	
Person authorising services:	
Telephone contact (of above):	
Email contact (of above):	
Name of staff member / volunteer:	
Nature of the project if known:	
Role/position of staff member/ volunteer:	
Country, location and duration of deployment:	
Any accompanying family or partner:	
Assignment commencement & end dates:	
Telephone/ number of staff / volunteer:	
Email details of staff member/ volunteer:	
1. Psychosocial Risk Screening Service summary & cost: (Includes all 3 elements) \$ 600 + GST	<input type="checkbox"/> Psychosocial Risk Screening (online or manually) – Evaluating anticipated psychosocial risks of assignment <input type="checkbox"/> Psychosocial Screening Interview – 2-hour interactive interview examining psychosocial risk and protective factors; psycho-education <input type="checkbox"/> Psychosocial Risk Summary report – <u>5-6-page summary report</u> of psychosocial interview & assignment care recommendations including care plan
2. Psychological Assessment and Psychosocial Risk Screening (Brief*) Service summary & cost: (Includes all 4 elements) \$ 700 + GST <i>*Recommended for rapid pre-deployment screening and preparation for high risk contexts</i>	<input type="checkbox"/> Psychological Assessment – brief version (online) – Administration and analysis of psychological assessment tools <input type="checkbox"/> Psychosocial Risk Screening (online or manually) – Evaluating anticipated psychosocial risks of assignment <input type="checkbox"/> Psychosocial Screening Interview – 1.5-hour minimum interactive interview examining psychosocial risk and protective factors; psycho-education re coping strategies <input type="checkbox"/> Psychological & Psychosocial Risk Screening: Brief report – <u>3-page summary report</u> of psychosocial interview and assessment including brief personal management and coping strategies
3. Integrated Psychological Assessment & Psychosocial Risk Screening (Full**) Service summary & cost: \$1100 & GST \$ 600 + GST (Psychosocial Screening) \$ 500 + GST (Psychological Assessment) <i>*Recommended for Senior field/HQ management</i>	Includes all 3 psychosocial risk screening elements at 1. above plus full psychological assessment process below: <input type="checkbox"/> Psychological Assessment – full version (online) – Administration and analysis of psychological assessment tools <input type="checkbox"/> Psychological Assessment Report – <u>Detailed Integrated Report</u> on Psychological Assessment
Modality of psychosocial interview required:	<input type="checkbox"/> Face to Face <input type="checkbox"/> Skype Interview
Any known risk factors/vulnerabilities of staff member/delegate/volunteer?	Note: Information disclosed will be discussed openly with the staff member at start of session.
Preferred date/ time frame of appointments:	
Report deadline date:	
Billing details: Is name of staff member/ volunteer to appear on invoice? YES / NO If NO , please provide <u>alternative reference number or code</u> for invoicing purposes.	Attention: Address: Reference no. for invoicing:

Does the organisation agree to the conditions and cost of service as currently negotiated with Mandala Staff Support?

SIGNED: _____ DATED: _____ **PLEASE EMAIL TO : psych@mandalastaffsupport.org**